

## Minutes - Thursday, September 8, 2022

- **Call to Order** – 2:08pm by Amanda
- **Group photo**
  - Postponed
- **Approval of previous meeting minutes**
  - Steven moved to approved and motion seconded by Lauren
  - Unanimously approved
- **Updates and comments from the President**
  - Homecoming: October 1
    - Spirit committee planning events to celebrate
      - Buffalo Chip Hunt
        - Plans are to hide on main campus Monday through Thursday and Amarillo Center on Friday
        - Clues will be sent a couple times a day via email
      - Daily prize winners to check in at Registrar's office
        - Prizes include gift cards
    - Door decorating contest site open
      - Timeline
        - Begin decorating door September 21<sup>st</sup> at 8am and ready by 10am
        - People's choice voting September 27<sup>th</sup> – September 29<sup>th</sup>
        - Winner announced September 30<sup>th</sup>
      - Prizes include Catered lunch and Buffalo Cookies
    - Meeting again on Monday
    - Parade entries encouraged as well
  - President's Tailgating – October 22<sup>nd</sup> game
    - Be sure to RSVP
  - Newsletter
    - Not published yet
    - Upload to website and ask Chip Chandler to publicize
  - Outreach ideas
    - Amanda asked what she can do to better serve Staff Council
    - Brainstorm need direction
  - Staff Council President regularly meets with Dr. Wendler
    - Begins this month and Amanda asked for any ideas or suggestions to include
  - Lynn addressed concern about the balance in operating fund
    - \$255.98 is current balance

- Amanda suggested meeting with Lauren
- **Staff Council Subcommittees:**
  - Employee of the Month Committee – **Jeremie**
    - Kat Kane, Residential Living, is September 2022 Employee of the Month
  - Fundraising Committee – **Lynn**
    - No meetings have taken place yet
  - Staff Appreciation & Events Committee – **Lauren**
    - Committee meeting within the next couple weeks
    - **Good feedback from a couple events last year**
      - Holi-glaze
      - Thanksgiving
  - Spirit Committee – **Goodie**
    - See report in Homecoming
  - Professional Development Committee – **Stan** – No report
    - Gallery of Excellence – November 17<sup>th</sup> 2:30 to 4p in library
      - Information needed from Stan
  - Communications & Outreach Committee – **Madison**
    - Handful have responded to survey - PLEASE respond if you haven't done so
    - Continue to engage and like social media
  - Election Committee – **Dane**
    - No spots to fill
    - Needs information for Gallery of Excellence
- **New Business:**
  - Build Staff Resource page - **Beth**
- **Announcements:**
  - Mental Health First Aid Training – **Dane**
    - Reached out to Krystal and no response
  - Kudos or shout outs
    - Stefanie West moved to Assistant Director of Recruitment in Admissions
  - Dane hired as Broadcast Engineer
  - Lauren accepted position in the Office of the President
  - Dane suggested the following for outreach
    - Toys for Tots, packing boxes, possibly open up for WT Staff
    - Snack Pack for Kids
    - Amarillo Angels
  - Madison taking notes at October's meeting
- **Adjourn** – 3:03pm